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Academic focus: Reporting and summarizing LISTENING

#### Short presentations

Understanding main ideas in a presentation Identifying word class to assist notetaking Recognizing signposting in a presentation Using word class to identify main ideas

# Lectures (1)

Understanding and taking notes on key information Understanding the language of perspective Identifying perspectives in a lecture Talking about perspectives: using contextualizing language

Lectures (2) Listening for the main points Recognizing signposting language Taking detailed notes on explanations and examples Signposting language (1): Giving an overview, sequencing

Seminars (1) Preparing to listen to a seminar Identifying context Using noun phrases in descriptions Noun phrases (1): Adjective + noun, adverb + adjective + noun

Lectures (3) Identifying different positions in a lecture Identifying supporting arguments Using present and past tenses to report findings Present and past tenses: Referring to

research findings

# SPEAKING

# Short presentations

Talking about experiences using the past simple and present perfect Structuring and signposting a short presentation Presenting information about your academic experience and aims Using the past simple and present perfect to talk about experiences

# Seminar discussions (1)

Identifying perspective and stance in a discussion Using perspective to inform stance Expressing and responding to stance in a discussion Expressing stance (1): Useful phrases

Seminar discussions (2) Understanding written and spoken definitions Asking for and giving definitions and short explanations Participating in a seminar discussion Spoken definitions

#### Presentations

Identifying main points and descriptive language Referring to numerical information Giving a short presentation and providing peer feedback Numbers: Large numbers, percentages, fractions, decimals

# Seminar discussions (3)

Taking notes on a student presentation Using reporting verbs to refer to points in a presentation Participating in a seminar discussion Reporting verbs: Referring to points in a presentation

GROWTH Page 077 Academic focus: Using sources

# Lectures (4)

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Completing notes on the main points of a lecture Identifying and discussing stance in source material Summarizing stance and perspective of source material

#### Seminar discussions (4)

Referring to the main ideas in a text Forming a stance based on a reading Offering and responding to opinions Referring and responding to points of view

# READING

Textbooks (1) Gaining an overview of an academic text Identifying topics and main ideas Building word families

#### Textbooks (2)

Understanding main ideas in paragraphs and longer texts Identifying perspective and stance in a text Responding critically to stance in a text Expressing stance (2): Adverbials

#### Textbooks (3)

Predicting the purpose of a text Understanding main ideas Recognizing cohesive language Recognizing definitions, explanations, and examples Cohesion (2): Introducing key information Definitions, explanations, and examples

#### Textbooks (4)

Predicting the content of a text Identifying the main ideas Identifying and evaluating supporting evidence Progressive forms: Referring to change in progress

#### Textbooks (5)

Identifying the main ideas and key information in a text Identifying key features of a summary Using noun phrases to summarize ideas Evaluating summaries of a text Noun phrases (2): Summarizing ideas using noun phrase patterns

#### Textbooks (6)

Identifying and evaluating sources for an essay

Identifying author stance on main ideas Identifying details and examples from sources to support an argument Prepositions (1): Referring to time and quantity

#### WRITING

Simple and compound sentences

Expanding notes into sentences Correcting and evaluating sentences Writing simple and compound sentences Writing compound sentences using coordinators

# Paragraphs (1)

Analysing paragraph structure Recognizing cohesion in a paragraph Writing topic sentences and concluding sentences Cohesion (1): Pronouns and determiners

# Definitions

Writing definitions using prepositional phrases Writing definitions using relative clauses Writing a paragraph that includes definition The structure of definitions (1): Noun + prepositional phrase

The structure of definitions (2): Noun + relative clauses

# Paragraphs (2)

Analysing, planning, and using notes to build up a paragraph Using adverbials to add context and supporting information to a sentence Writing a descriptive paragraph Cohesion (3): Using adverbials to introduce supporting information

#### Note-taking and summarizing

Analysing and using active note-taking strategies Identifying and using summarizing words and phrases Writing a summary of a short academic text Noun phrases (3): Summarizing ideas using key nouns and determiners Noun phrases (4): Paraphrasing longer structures

#### Using sources

Analysing the use of sources in a text Understanding and using ways of referring to sources Selecting and synthesizing sources to use in a paragraph Referring to sources (1): Using reporting verbs and verb structures

# VOCABULARY

# Academic vocabulary

Expressing stance

Understanding stance

Identifying and using general, academic, and technical vocabulary

Adjectives Understanding and using evaluative adjectives Understanding and using classifying adjectives

Identifying common academic nouns

# Adverbials

Identifying adverbial meanings Using adverbials for cohesion

#### Affixes

Using suffixes to recognize word families Building word families using affixes

# Reporting structures

Identifying form in reported structures Using reporting structures

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Argument and evidence

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# LISTENING

Lectures (5)

Using abbreviations and symbols to take notes

Identifying support for a position Identifying examples and explanations

# Lectures (6)

Using visuals to assist with note-taking in lectures Using notes to write a summary Understanding and using references to visual information Referring to visual information: Using prepositions and directions

# Lectures (7)

Using Venn diagrams to take and organize notes Analysing descriptions of similarity and difference Recognizing and using comparative adjectives Comparison and contrast (1): Adjectives

# **Debate extracts**

Examining evidence to prepare for a debate Identifying main arguments and supporting evidence Identifying and analysing maximizing and minimizing language Maximizing and minimizing language: Modal verbs, verbs, and adverbs

#### Lectures (8)

Identifying and using the language of problems and solutions Reviewing notes to identify the need for further research Understanding evaluation in a lecture Problems and solutions

# Lectures (9)

Recognizing and noting down cause and effect relations in a lecture Understanding key cause and effect language Categorizing causes, effects, and evaluation Recognizing key cause and effect language

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# SPEAKING

# Seminar discussions (5)

Discussing and evaluating learning and assessment methods Listening for and comparing specific context Identifying explaining and rephrasing language Explaining and rephrasing

#### Seminar discussions (6)

Using a text to support an opinion Using language for managing a discussion Referring to other people's ideas Managing a discussion

# Seminar discussions (7)

Comparing and contrasting different pieces of research Preparing for, participating in, and evaluating a seminar discussion

#### Seminar discussions (8)

Evaluating a case study and identifying options Identifying and using hedging language Presenting arguments for and against Hedging: Forms for expressing caution

#### Presentations (2)

Selecting and synthesizing information Using wh- structures to signal and focus key points Researching and preparing a group presentation Signposting and focusing: Using whclauses

Seminar discussions (9) Identifying related ideas Evaluating cause and effect relationships Using cautious language Expressing caution: Giving and responding to opinions

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# READING

# Textbooks (7)

Evaluating different sources Taking notes on detailed information Using notes to write a summary Identifying and referencing source material

Noun phrases (5): Expressing key information using complex noun phrases

# Textbooks (8)

Recognizing objectivity in a text Identifying and understanding references in a text Using source texts in writing The passive (1): Understanding the use of active and passive forms

#### Textbooks (9)

Analysing models and theories in a text Understanding comparison in text Identifying and evaluating authorial stance

Comparison and contrast (2): Understanding longer phrases or structures

#### Textbooks (10)

Identifying main arguments Understanding and using evaluative language Evaluating premise and conclusion in an argument Evaluative language: Adjectives

#### Textbooks (11)

Identifying supporting detail and evidence in a text Identifying problems, solutions, and evaluation in a text Understanding how meanings are expressed through prepositional phrases

Prepositions (2): Expressing meaning using complex prepositions

## Textbooks (12)

Identifying cause and effect relationships in a text Identifying stance in cause and effect relationships Noticing and using prepositional verbs Prepositional verbs

Writing: Sample answers page 189

# WRITING

#### Introductions

Analysing essay titles Identifying the features of an introduction Evaluating thesis statements Writing an introduction Stating aims and purpose

# Referencing

Identifying and analysing types of citation in context Paraphrasing ideas from a source Planning and writing an accuratelyreferenced paragraph The passive (2): Using active and passive forms to change the focus of a sentence

# Comparison essays

Introduction to essay writing Writing an effective conclusion Planning and organizing comparison essays Comparison and contrast (3): Referring to similarity and difference

# **Argument Essays**

Planning, organizing, and writing an argument essay Incorporating evidence in an essay Making a text more cohesive by varying vocabulary Cohesion (4): Using synonyms and other cohesive language in a written text

#### **Problem-solution essays**

Effectively evaluating solutions Planning and organizing problem-solution essays Evaluating your own work Evaluative language: *It* and *There* structures

# Cause and effect essays

Planning and structuring a cause and effect essay Stating cause and effect connections through appropriate language Writing and evaluating a cause and effect essay Cause and effect language

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# VOCABULARY

Essay verbs Identifying essay focus Using essay verbs

#### **Cohesive language**

Selecting and using linking expressions Using cohesive language in texts

# Comparing and contrasting

Identifying comparing and contrasting language Using comparative and contrasting structures

#### Argument

Presenting and assessing views Noticing and interpreting arguments

The language of problems and solutions Recognizing problems Introducing and responding to problems

Cause and effect Identifying cause and effect language Identifying causes in a text and revising

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