

Contents

Preface xv

Acknowledgments xxix

- I INITIAL OVERVIEW SOURCES: SPECIALIZED
ENCYCLOPEDIAS I
 - Starting Points beyond Wikipedia 2
 - Advantages of Specialized Encyclopedias 2
 - Sample Lists of Encyclopedias 4
 - Identifying Standard Works, Providing Primary
Sources, and Providing Overview Lists of
Articles 8
 - How to Find Articles in Specialized
Encyclopedias 10
 - Examples of Searches 13
 - Peculiar Strengths of General Sets 14
- 2 SUBJECT HEADINGS AND THE LIBRARY
CATALOG 17
 - What Online Public Access Catalogs (OPACs)
Contain 17

	Problems in Determining the Right Subject Headings	18
	<i>Library of Congress Subject Headings</i>	19
	Uniform Heading: Standardization of Search Terms	20
	Displaying Unanticipated Aspects and Relationships: Browse Menus	23
	Differences from Tags	25
	Linkages to Classification Numbers	25
	Subject Headings in the OPAC as Index to the Classification Scheme	26
	Recognition Access (Provided by Conceptual Categorization Rather Than Relevance Ranking)	27
	Scope-Match Specificity and Its Modifications	28
	Solving the Problem of Excessive Granularity	30
	Problems with Copy Cataloging	31
	Specific Entry	33
	Preventing Overload in Coverage	35
	Predictability in Selection of Terms	36
	Loss of Relationship Networks in Faceted Catalogs	37
	Five Ways to Find the Right Subject Headings	37
	Digression: Precoordination and Postcoordination	52
	Miscellaneous Tips on Subject Headings	60
3	GENERAL BROWSING, FOCUSED BROWSING, AND USE OF CLASSIFIED BOOKSTACKS	63
	Alternative Methods of Shelving Book Collections	64

Problems with Shelving Books by Accession Number or Height	65
Enhanced Recognition Capability and Full-Text Depth of Access	66
Focused Browsing Access vs. OPAC Access: Depth vs. Range	67
Focused Browsing Access vs. Keyword Access in Full-Text Websites and Databases: Recognition vs. Prior Specification	68
Sending Books Offsite "Because They Are in Google Books"	72
Browsing in Other Contexts	73
4 SUBJECT HEADINGS AND DESCRIPTORS IN DATABASES FOR JOURNAL ARTICLES	75
Descriptors and Thesauri	76
The Importance of "Full" Displays	77
<i>LCSH</i> vs. Descriptors	79
Major Subscription Databases That Use Descriptors	80
EBSCOhost Databases	81
ProQuest Databases	92
Gale Cengage Databases	97
FirstSearch Databases	98
Miscellaneous Databases with Controlled Descriptors	99
How to Identify Databases in All Subject Areas	101
Cross-Disciplinary Searching and Federated Searching	102
Problems with Variant Search Terms	103
Finding Which Journals Exist, Which Are Electronically Available, and Where They Are Indexed	106

- 7 RELATED RECORD SEARCHES 156
 - Finding Articles with Shared Footnote References 156
 - Circumventing Vocabulary Problems 157
 - Different Ways to Progress from an Initial Starting-Point Article 159
- 8 HIGHER-LEVEL OVERVIEW SOURCES: LITERATURE REVIEW ARTICLES 161
 - The Nature of Review Articles 161
 - Specific Databases and Other Sources for Finding Review Articles 162
- 9 PUBLISHED SUBJECT BIBLIOGRAPHIES 169
 - Advantages of Subject Bibliographies 169
 - Boolean Combinations 171
 - Solving Vocabulary Problems 172
 - Structured Arrangements of the Literature on a Topic 173
 - The Importance of Indexes within Bibliographies 174
 - Trade-Offs 174
 - Problems Causing Bibliographies to Be Overlooked 175
 - Finding Bibliographies 177
 - Readers' Advisory Sources 184
- 10 TRUNCATIONS, COMBINATIONS, AND LIMITATIONS 187
 - Word Truncation and Wildcard Symbols 188
 - Boolean Combinations 189
 - Combinations Using Component Words *within* Controlled Subject Strings 192
 - Proximity Searches 196
 - Limitations of Sets 197

	Limiting by Time Periods	197
	Limiting by Geographic Area Codes	198
	Limiting by Document Types	204
	Combining Keywords with Citation or Related Record Searches	205
	Refresher: Combinations without Computers	208
II	LOCATING MATERIAL IN OTHER LIBRARIES	211
	<i>Worldcat</i> and the <i>Pre-1956 National Union Catalog</i>	211
	European Multi-Catalog Sites	214
	Full-Text Websites Created from Multiple Library Holdings	214
	Other Databases and Union Lists	214
	Searching Variant Spellings	215
	Finding Copies of Books for Sale	216
	Determining Which Libraries Have Special Collections on Your Subject	217
	Interlibrary Loan and Document Delivery	219
12	PEOPLE SOURCES	221
	Inhibiting Assumptions	221
	The Value of Contacting People Directly	223
	Tips on Using People Sources	227
	Sources outside the Open Internet for Identifying Knowledgeable People	232
	Talking to Reference Librarians	238
13	HIDDEN TREASURES	243
	Resources Not Covered by Conventional Databases or Catalogs and Not Shelved with Regular Books	243
	Special Collections Online: Subscription Databases	244

	Special Collections Online: Free Websites	251
	Microform Special Collections	252
	Government Documents	259
	Archives, Manuscripts, and Public Records	277
14	SPECIAL SUBJECTS AND FORMATS	285
	Biography	285
	Book Reviews	289
	Business Sources	290
	Copyright Status Information	296
	Country Studies	297
	Genealogy and Local History	298
	Illustrations, Pictures, and Photographs	299
	Literary Criticism	301
	Maps	305
	Newspapers	306
	Primary Sources	307
	Quotations	309
	Standards and Specifications	310
	Statistics	311
	Tabular Data	313
	Tests (Psychological and Educational)	313
	Translations	314
15	REFERENCE SOURCES: TYPES OF LITERATURE	315
	Recap of Ways to Approach Research Questions	315
	Problems Experienced by Most Researchers	316
	Type-of-Literature Searching	318
	Variant Conceptual Models	318
	Specific Types of Literature	319

Structuring Questions by Predictable Formal Properties of Retrieval Systems	324
The Study of Information	327
Specific Sources for Identifying Types of Literature in Any Subject Area	328

<i>Appendix A: Wisdom and Information Science</i>	333
---	-----

<i>Appendix B: Scholarship vs. Quick Information Seeking</i>	339
--	-----

Notes	341
-------	-----

Index	347
-------	-----