Contents

Introduction iv
1 Presenting vocabulary 1
2 Asking questions 5
3 Presenting structures 9
4 Using the blackboard 13
5 Using a reading text 18
Background text: Reading 23
6 Practising structures 25
7 Using visual aids 30
8 Planning a lesson 34
9 Teaching basic reading 39
10 Teaching pronunciation 44
Background text: Structures and functions 50
11 Teaching handwriting 52
12 Pairwork and groupwork 57
13 Writing activities 62
14 Eliciting 66
15 Reading activities 71
Background text: Learning a language 78
16 Correcting errors 81
17 Listening activities 86
18 Communicative activities 90
19 Using English in class 96
20 Role play 100
Background text: Preparing for communication 104
21 Using worksheets 106
22 Classroom tests 112
23 Planning a week's teaching 118
24 Self-evaluation 122
Summaries 126
Acknowledgements 139