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| INT | RODUCTION | -1 | |
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| | FUNCTIONS | STRUCTURES | TOPICS |
| TAI | KING ABOUT PEOPLE | | |
| | Giving personal information; Talking about character and behaviour; Talking about likes and dislikes | Present simple for states and habits; What's like?; very, quite, a little, etc.; adverbs of frequency; like, don't mind + gerund | Personal and professional qualities |
| TAI | KING ABOUT WORK | | |
| | Talking about routine; Saying how often people do things; Talking about professional qualities and skills | Present simple; adverbial phrases of frequency; must, have to, need to; can, be able to, know how to, be good at | Occupations, professional qualities and skills |
| DES | CRIBING APPEARANCE | | |
| | Saying what people look like; Making comparisons; Making exclamations and giving compliments; Defining people | Present simple; look like; comparative adjectives; What (a) !, such (a) !, so + adjective; relative pronouns who, whose; present continuous | Physical description: age, height, build, hair, eyes, clothes |
| DES | CRIBING BACKGROUND AND EXP | ERIENCE | A THE RESERVE TO BE SHOWN |
| | Talking about the past; Talking about what people have done, and for how long; Giving reasons and explaining consequences | Past simple with ago; present perfect for indefinite past with for, since, already, yet, ever; present simple with still; because, so | Personal history, news items, leisure activities |
| PLA | NNING AHEAD | | |
| | Talking about future arrangements, plans and intentions; Describing future situations and conditions | Present continuous for future; going to; first conditional with if, unless; future time clauses with when, as soon as + present simple | Travel, health, education |
| CHE | CKING WHAT YOU KNOW | | |
| | Revision | | |
| TAL | KING ABOUT PRESENT INTEREST | S AND PAST EVENTS | |
| | Talking about likes and dislikes; Making suggestions and invitations; Describing the recent past | love, like, enjoy, hate, be keen on + gerund; I'd rather; How about?, Why don't we?, Would you like to?; present perfect with just | Leisure activities, entertainments |
| SAY | TING HOW YOU FEEL | | |
| | Expressing feelings and reactions; Expressing sympathy | I am sorry!, What a pity/ surprise/nuisance!, How awful/ marvellous!; adjectives ending | Feelings and emotional reactions |

| | FUNCTIONS | STRUCTURES | TOPICS |
|----|---|--|--|
| 9 | DOING THE RIGHT THING | The State of the S | 40 |
| | Giving advice; Expressing obligation and necessity | should, ought to; You'd better , Don't forget to ; have to, need to | Travel, health, national and local customs |
| 10 | TALKING ABOUT THE PAST | | 44 |
| | Saying what was happening; Making excuses | Past continuous with while; past continuous interrupted by when + past simple | Leisure activities, work, news items |
| 11 | FACING THE FACTS | | 48 |
| | Complaining and apologising; Using the telephone; Saying what you were doing and what you did | Past continuous contrasted with past simple; question tags (with falling intonation) | Restaurant and hotel reservations, shopping, household items |
| 12 | CHECKING WHAT YOU KNOW | | 52 |
| | Revision | | |
| 13 | DESCRIBING PROCESSES AND EVENTS | S | 56 |
| | Describing a process; Talking about the past | Present simple passive; past simple passive | Manufactured goods, agricultural production, religion, buildings, landmarks |
| 14 | TELLING A STORY | | 60 |
| | Defining people, places and things; Reacting with interest and surprise; Narrating a sequence of past events | Relatives who, whose, which, where; That's/How !; short questions; after + past perfect; after/before + —ing | Mysterious stories and unusual events |
| 15 | SAYING WHAT YOU THINK | | 64 |
| | Expressing opinions; Agreeing and disagreeing; Criticising past actions | I think so too. I don't think so either. So/Nor do I; should(n't) have; Why didn't ? | Works of art, holidays, office equipment, moral dilemmas |
| 16 | PERSUADING PEOPLE TO DO THINGS | | 68 |
| | Giving advice and warnings; Giving and reporting instructions; Asking for, giving and refusing permission | You'd better (not), If I were you, I would(n't); must, mustn't, can, can't; reported commands with tell; Can/May I?, Do you mind if I?, You aren't allowed to, I'd rather you didn't | National customs, rules of the road |
| 17 | SPECULATING | THE RESIDENCE | 72 |
| | Asking for information; Speculating and drawing conclusions | Indirect questions; I'm (not) sure. It/There may be ; must/can't | Rail travel, size |
| 18 | CHECKING WHAT YOU KNOW | | 76 |
| - | Revision | S. M. S. Marker S. L. | |
| 19 | DESCRIBING THINGS | | 80 |
| | Talking about quantity; Describing objects; Describing position | a, some, any; How much/many?, a little, a few, a lot; It's for + gerund; adjective order; prepositional phrases of place | Kitchen equipment and other household items, food, description of objects |

Pronunciation and Structure Review

Revision

LANGUAGE REVIEW

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