

Contents

Introduction iv

	<i>Exercises</i>	<i>Commentary</i>
<i>Unit 1</i> Myths and misconceptions		
1 The English language	1	58
2 Learning English	2	60
3 Terminology	3	62
<i>Unit 2</i> Common areas of difficulty		
1 Basic grammatical terms	7	63
2 Forms and functions	9	65
3 Tense and time	10	66
4 Questions	11	67
5 Future time	12	68
6 Voice	13	69
7 Conditionals and hypothetical meaning	16	71
8 Functions	18	72
9 Teaching functions	18	73
10 Reporting speech	20	75
11 Notions	21	76
12 Modal meaning	23	77
13 Auxiliary verbs	25	79
14 <i>Have</i> and <i>be</i>	26	80
15 Comparisons	27	82
16 Tense and function 1	28	83
17 Tense and aspect	30	86
18 Tense and function 2	31	87
19 Non-finite verb forms	32	89
20 Adverbs and adjectives	33	90
21 Relative clauses	34	91
22 Word order	35	93
<i>Unit 3</i> Vocabulary and vocabulary teaching		
1 Common myths and misconceptions about words	37	95
2 Word fields and lexical relationships	37	96
3 Factors in the teaching of vocabulary	40	100
4 Phrasal and prepositional verbs	43	102
<i>Unit 4</i> Cohesion	45	104
<i>Unit 5</i> Coherence	50	109
<i>Unit 6</i> Errors		
1 Some myths and misconceptions about errors	54	113
2 Learners' errors	54	114
Conclusion	120	
Index	121	

Index

References in **bold** type indicate that the topic is given thorough treatment, or that the whole exercise or section is devoted to it. References to the commentary are underlined. Grammatical terms and notions are printed in ordinary type. Individual words dealt with from a grammatical point of view are printed in *italics*.

- ability 24, 78
- acceptable vs unacceptable 5, 62
- active voice **13-16, 69-71**
- adjective(s) 7, **33-4, 63, 90-1**
- adverb(s) 7, **33-4, 63, 90-1**
- amazed* 41, 100
- Americanisms 1, 5, 58, 62
- analogy, false 54, 114-15
- annoyance 24, 78
- any* 1, 59
- apologizing 19, 73-4
- asking for something 19, 74
- aspect **30-1, 86-7**
- auxiliary verbs **25-6, 79-80,**
- be* **26-7, 80-82**
- causative voice 16, 71
- cleft sentences **35, 92-3**
- coherence **50-3, 109-12**
- cohesion **45-9, 104-8**
- collocation 42-3, 102
- colloquialisms 1-2, 58
- comparing **27-8, 82-3**
- complaining 19, 73-4
- conditional sentences **16-17, 71-2**
- conjunction 7, 63
- connectives *see* linking words
- connectors *see* linking words
- context v. cotext 5, 62
- contracted forms 4, 62
- contrast **22**
- cotext 5, 62
- coverage 38, 98
- declarative **50-1, 109-10**
- definitions **39, 98-9**
- dialect 1-2, 58
- dictionary use 38, 96-7
- disagreeing **18-19, 73**
- error(s) **54-7, 113-19**
 - adverbial 56, 118
 - analysis 56, 118
 - correction of 55-7, 118-19
 - prepositional 55-6, 118
 - tense 56-7, 118-19
- form v. function 4, **9-10, 62, 65-8**
- formal v. informal 4-5, 62
- full forms v. contracted forms 4, 62
- functions 4, 9-10, **18-20, 62, 65-6, 72-4**
 - exponents of 6, **18-20, 62, 73-4**
- future tense and future time **10-11, 12-13, 66-7, 68-9**
- gerunds 39, 89, 90
- grammar 2-3, 60-2
- habits 9, 65
- have* **26-7, 80-82**
- have got* 27, 82
- have* + object + past participle, *see* causative
- hopefully* 1, 58
- hypothetical meaning **16-17, 71-2**
- if* sentences **17, 71-2**
- imperatives 9-10, 51, 65, 110
- implied meaning **38, 97**
- indirect speech 20-21, 75-6
- infinitive(s) 33, 90
- instrument 22, 77
- interchangeable 6, 62
- interference 54, 114-15
- interrogative 12, 48, 68, 110
- inversion 35-6, 93
- joining words, *see* linking words
- lexical item 5-6, 62
- linking 52, 111
- linking words 47-9, 106-8,
- literature 1, 58
- location 22, 77
- logical linking, *see* linking
- likelihood, degrees of 10, 23, 66, 78
- manner 22, 77
- modal auxiliaries 23, 25-6, 77, 79-80
- modality *see* modal meaning
- modal meaning, **23-4, 77-9**
- movement 22, 76-7,
- necessity 24, 78
- non-finite verb forms **32-3, 89-90**
- notions 6, **21-2, 62, 76-7**
- noun
 - countable 1, 59
 - uncountable 1, 59
- object, direct and indirect 7, 63-4
- obligation, imposing on others 24, 78
- opposites 39, 40, 99, 100
- overgeneralisation 54, 114-15
- overlearning 54, 114-15
- participles, present **32-3, 89-90**
- particles, adverbial **43-4, 102-3**
 - prepositional **43-4, 102-3**
- passive **13-16, 69-71**
- past tenses 1, 59
- permission, asking for 24, 78
- phrasal verbs **43-4, 102-3**
- pick* 37-8, 96-7
- possibility 24,
- prefixes 42, 101
- preposition 7, 63
- prepositional verbs **43-4, 102-3**
- probability 10, 66-7
- pronoun(s) 7, **45-6, 63, 104-5**
- pronoun reference 45, 104
- punctuation 54, 114-15
- 'pure' future 12, 68
- question forms **11-12, 67-8**
- questions, form v. function of **11, 67-8**
- quite* 33-40, 90-91
- rather* 34, 91
- referent 6, 62
- refusing 19, 74
- relative clauses **34-5, 91-3**
 - contracted 34, 92
 - defining 34, 92
 - non-defining 34, 92
- relative position 22, 77
- reported speech **20-21, 75-6**
- result 22, 77
- roots 42, 101
- rules 1-2, 58-60

Index

semantic 6, 62
sequence 22, 77
shall **12-13**, 68-9
should 13, 69
slang 1-2, 37, 58-9, 60, 95-6
some 1, 59
speech act 6, 62
stems, *see* roots
suasion **20**, 75
subject 1, 59
substitution tables 42, 101-2
suffixes 42, 101
superlatives 28, 83
synonyms 38-9, 98-9

tense(s) **10-11**, 66-7
v. aspect **30-1**, 86-7
functions of **28-30**, **31-2**, 83-6, 87-9
'future' **12-13**, 68-9
past 11, 66
past perfect 30, 85
present 11, 66
present continuous 9, 65
problems 31-2, 87-9
simple present 28, 31-2, 83-4, 88-9
v. time 4, **10-11**, 62, 66-7
time **10-11**, **21**, 22, 66-7, 76, 77
future 10, 66
past 10, 66
present 10, 66
too 34, 91

verb(s) 1, 7, 59, 63
auxiliary **25-6**, 79-80
infinitives 33, 90
intransitive 7, 63
non-finite **32-3**, 89-90
phrasal **43-4**, 102-3
prepositional **43-4**, 102-3
tenses **28-30**, **31-2**, 83-6, 87-9
transitive 7, 63
vocabulary **37-44**, 95-103
voice **13-16**, 69-71

will 1, **12-13**, 59, 68-9
word order 55-6, 117-18
would 13, 69