Contents

Unit one: Space - Fact and Fiction

ORAL SKILLS

- A Intensive Listening 11
- B Dialogue 14
- C Listening Comprehension 15
- D Space Travel: Expressions 19
- E Topics for Class Discussion 21

USE OF ENGLISH

- A Revision of Present Tenses 21
- B Special Uses 23
- C Expressions of Reassurance 24

WRITTEN SKILLS

- A Note-taking 27
- B Expanding Notes 34

REMINDER 1

Capital Letters 38

Unit two: Employment

ORAL SKILLS

- A Intensive Listening 40
- B Expressions with Raise/Rise and Lay/Lie 42
- C Dialogue 43
- D Passage for Discussion 45
- E Photograph for Discussion 46
- F Expressions of Encouragement 47
- G Topics for Class Discussion 48

USE OF ENGLISH

- A Revision of Past Tenses 48
- B Special Uses 50

C Lie and Lay, Rise/Arise and Raise 51

USE OF ENGLISH

D Rewriting Sentences 53

WRITTEN SKILLS

- A Job Applications and Interviews 54
- **B** Reading Comprehension 60
- C Reading and Choosing the Right Answer 62

REMINDER 2

Punctuation 69

Unit three: Ecology

ORAL SKILLS

- A Intensive Listening 71
- B Listening Comprehension 74
- C Picture for Discussion 75
- D Dialogue 76
- E Topics for Class Discussion 78

USE OF ENGLISH

- A Revision of Future Tenses 78
- B Other Common Future Forms 80

WRITTEN SKILLS

- A Exposition: Giving an Opinion 84
- B Intensive Reading 88
- C Fact and Comment 89
- D Vocabulary 92

REMINDER 3

Uses of Shall/Shan't and Will/Won't 96

Unit four: Health and Fitness

ORAL SKILLS

- A Intensive Listening 98
- **B** Look and Choose 100
- C Dialogue 101
- D Comparative Idioms 103
- E Wishes and Regrets 104
- F Photograph for Discussion 105
- G Topics 106
- H Topics for Class Discussion 106

USE OF ENGLISH

A Revision of Conditional Tenses with If/If not/Unless 106

- B Degrees of Opportunity, Advice and Obligation 109
- C Special Uses: Will/Would/Should 110
- D Expressions of Certainty 111

WRITTEN SKILLS

- A Reading for Information 113
- B Vocabulary 120

REMINDER 4

Can and Could 123

Unit five: Money

ORAL SKILLS

- A Intensive Listening 124
- B Dialogue 127
- C Listening Comprehension 128
- D Situations 130
- E Topics 130
- F Topics for Class Discussion 130

USE OF ENGLISH

- A Revision of Passive Forms 131
- B Special Uses 134

WRITTEN SKILLS

- A Register 136
- B Style 143
- C Writing in Different Styles 145

REMINDER 5

Articles 149

Unit six: The Language of Literature

ORAL SKILLS

- A Intensive Listening 152
- B A Little from Shakespeare 155
- C Listening Comprehension 160
- D Rhythm and Intonation 160
- E Topics for Class Discussion 162

USE OF ENGLISH

- A Revision of Gerund/Infinitive 163
- B Special Uses 168
- C Need and Dare 170

WRITTEN SKILLS

- A Reading for Language 173
- **B** Literary Appreciation 181

REMINDER 6

Participle Phrases 186

Unit seven: Government and Law

ORAL SKILLS

- A Intensive Listening 188
- B Dialogue 192
- C Photograph for Discussion 195
- D Topics 196
- E Topics for Class Discussion 196

USE OF ENGLISH

- A Revision of Direct/Indirect Speech 196
- B Variations and Special Uses 199

WRITTEN SKILLS

- A Debates and Discussions 202
- B Trials 207
- C Topics 210
- D Composition 211
- E Reading Comprehension 213

REMINDER 7

Participle Adjectives 215

Unit eight: Relationships

ORAL SKILLS

- A Intensive Listening 217
- B Dialogue 220
- C Talking about Relationships 222
- D Photograph for Discussion 223
- E Topics for Class Discussion 224

USE OF ENGLISH

A Revision of Clauses 224

WRITTEN SKILLS

- A Description 229
- B Narrative 237
- C Reading Comprehension 239

REMINDER 8

As far as possible the structure exercises have been designed to fit in with the

Commonly Confused Verbs 242

Appendix

Passages for Listening Comprehension 246

Index 252