

Contents

<i>List of Figures</i>	ix
<i>Acknowledgments</i>	xvii
<i>Introduction: How to Use This Book</i>	xix

PART I --- **Planning a Collections Assessment Program** **1**

1. Holistic Collections Assessment	3
Process Improvements	5
Assessment Outcomes	5
Organizational Benefits	6
Further Reading	7
References	7
2. Assessment Goals	9
How to Set Goals	9
Examples: Goals	10
Putting Goals, Questions, and Actions Together	13
3. Assessment Stakeholders	15
How to Identify Stakeholders	15
Working with Stakeholders	17
The Engagement Time Line	17
Examples: Collaboration Time Lines	18
Further Reading	19

4. Selecting Data and Methods 21

Choosing Your Framework 21

The Universe of Data 23

Mapping Your Goals to the Data 24

Methods 27

Achieving Balance 27

Pursuing Inclusion 29

Achieving Sustainability 31

Assessment Tools 31

References 32

5. Project Planning 35

Anticipating Challenges 35

Developing a Formal Project Plan 36

Incorporating Assessment into the Workload 39

Example of a Project Plan 40

Further Reading 40

6. Communication Best Practices 41

Ongoing Communication 41

Communicating Your Results 42

Data Visualization 43

Sample Communication Plans 47

References 48

7. Special Considerations 49

Sampling 49

Structuring Data 51

Basic Data Cleaning 52

Merging Data 54

Pivot Tables 56

Data Validity 56

Interdisciplinary Assessments 56

Outcomes Assessment 57

User Privacy 58

Further Reading 59

References 59

PART II

Metrics and Methods**8. Putting the Pieces Together: How to Use Part II 63****COLLECTIONS 67****9. Inventory 69****10. Reputable Bibliographies 75****11. Modified Brief Test 81****12. Uniqueness 87****13. Peer Benchmarking 93****14. E-Resource Environmental Scan 101****USERS 107****15. Patron Demographic Mapping 109****16. User Surveys 117****17. Interviews 129****18. Focus Groups 135****19. Persona Exercises 141****USAGE 145****20. Circulation Analysis 147****21. Physical Item Return on Investment 155****22. Interlibrary Loan Analysis 159****23. E-Resource Use Analysis 165****24. Turnaway Analysis 175****CITATIONS 179****25. Citation Analysis 181****26. Constituent Publishing Outlets 189****27. Bibliometric Analysis 195****28. Altmetric Analysis 201**

PART III

Appendixes

Appendix A: Assessment Planning Templates 211

Appendix B: Software to Support Assessment 215

Appendix C: Sample Collections Assessment Portfolios 221

Index 231



The templates in appendix A are available as downloadable Word files at alaeditions.org/webextras.



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