

Getting Ahead

Learner's Book Second Edition

Getting Ahead is a highly successful course for pre-intermediate level students who want to improve their English in a business and professional context. It is appropriate for a wide range of learners, from those with a lot of business experience to those who are about to enter work.

The units are based on topics learners will meet in their working lives, such as describing a company, welcoming visitors and dealing with problems. There are a variety of challenging tasks and communicative activities that ensure that all four skills are developed. In addition there are revision units to enable learners to check their progress.

The **Second Edition** features:

- a clear, updated layout
- concise grammar summaries
- a focus on building key vocabulary
- more authentic, real-world content

The Teacher's Guide provides support and guidance, as well as a full key and tapescripts.

The Home Study Book offers the learner further practice to consolidate their studies.

Course components:

- Learner's Book
- Learner's Book Cassette
- Learner's Book Audio CD
- Teacher's Guide
- Home Study Book
- Home Study Book Cassette
- Home Study Book Audio CD

The Staying Ahead Video and accompanying Video Activity Book are designed to be used with this course. The Video contains four documentary sequences filmed around the world.

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