

Contents

Unit 1 Action	1.1 Teamwork p.4	Describing a series of actions Giving a series of instructions	Revision of present simple and imperative	Maintenance: <i>adjust, lower, raise, tighten ...</i> Equipment: <i>flap, hose, jack, nozzle ...</i>
	1.2 Training p.6	Reporting jobs in progress Reporting jobs completed	Revision of present continuous and present perfect Word order of phrasal verb: <i>take off the tyres/take them off</i>	Phrasal verbs: <i>pump in, switch off ...</i>
	1.3 Method p.8	Discussing how things work Describing method	Method: <i>by + gerund</i> Method: <i>by/using; by using/by means of + noun</i>	Activation devices: <i>cord, lever, screen, sensor ...</i>
Unit 2 Work	2.1 Routines p.10	Describing routines Explaining future plans Job descriptions	Use of present simple: job descriptions and routines Use of present continuous: current actions and future plans	Line management: <i>report to, supervise ...</i> Job titles: <i>Assistant, Crew, Operator, Supervisor</i>
	2.2 Plans p.12	Stating plans and intentions Arranging a meeting by phone Writing emails	Future: present continuous; <i>going to</i> Intentions: <i>/plan/want/intend/hope + to</i> Formulae in emails	Work tasks: <i>hold (a meeting), inspect, meet, run (a fire drill)</i>
	2.3 New job p.14	Talking about your CV Job adverts and interviews	Revision of past simple	Headings on a CV: <i>experience, qualification, training ...</i> Syllable stress: <i>engineer, engine, engineering</i>
Review Unit A p.16				
Unit 3 Comparison	3.1 Limits p.20	Explaining dimension limits Comparing two items	Revision of dimension: <i>It's 5 m wide/It has a width of; 2 by 3 metres</i> Comparative adjectives; <i>too; enough</i>	Specifications: <i>diameter, height, length ...</i>
	3.2 Products p.22	Asking, offering and checking Specifying requirements	Modals and contractions: <i>could, would, shall, I'd</i> Gerund: <i>would you mind ... ing?</i> Pronouns <i>one/ones</i> : <i>Which one? The red one with the cover.</i>	Customer service: <i>cancel, catalogue, order ...</i>
	3.3 Equipment p.24	Comparing three or more items Collaborative problem solving Reporting on a meeting	Superlative adjectives: <i>the -est of, the most/least (adj) of</i>	Engine descriptions: <i>cheap, expensive, noisy ...</i>
Unit 4 Processes	4.1 Infrastructure p.26	Describing a process	Present simple passive: formation and use Passive with/without <i>by + agent</i>	Stages in a process: <i>casting, cooling, cutting ...</i> Mechanical: <i>chute, conveyor belt, cylinder ...</i>
	4.2 Manufacturing p.28	Expressing purpose Describing two parallel processes	Purpose clause: <i>to + verb</i> Passive + <i>to</i> : <i>The car body is painted to protect it from rust.</i>	Car assembly: <i>axle, body, chassis ...</i> Sequence: <i>finally, first, next ...</i> Simultaneity: <i>meanwhile, simultaneously</i>
	4.3 Communications p.30	Describing a process	Relative clauses (non-defining): <i>which, who</i>	Telecoms: <i>dish, frequency, satellite ...</i> Synonyms: <i>convert/change, receive/get ...</i> Hyphens: <i>high-frequency, 13-amp ...</i>
Review Unit B p.32				
Unit 5 Descriptions	5.1 Uses p.36	Describing use or function	Gerund: <i>(used) for + verb + -ing</i> Infinitive: <i>(designed) to + infinitive</i> Act as + noun: <i>it acts as a propeller</i>	Agent nouns in <i>-er/-or</i> : <i>stabilizer, transmitter, conductor, generator ...</i>
	5.2 Appearance p.38	Describing shape and appearance	<i>It looks like a dome.</i> <i>It is shaped like a dome/dome-shaped.</i> <i>It is in the shape of an L/L-shaped.</i>	Shapes and syllable stress: <i>cylinder/cylindrical ...</i> Letter shapes: <i>A-frame, E-clip, U-bend ...</i>
	5.3 Definitions p.40	Giving a definition	Defining relative clauses: <i>who, which, that</i> Definition: <i>A solar panel is a device that converts sunlight into electricity.</i>	'Type' nouns: <i>device, instrument, system ...</i>
Unit 6 Procedures	6.1 Safety p.42	Describing safety hazards Explaining safety procedures Expressing necessity	Modals: <i>must/should/have to/need to</i> Modal + passive: <i>helmets must be worn/have to be worn/should be worn</i>	Warehouse: <i>aisle, fork, pallet, ramp ...</i> Warning labels: <i>fragile, keep frozen, keep upright ...</i>
	6.2 Emergency p.44	Brainstorming Recommending action	Revision of zero conditional Necessity: <i>must/have to/need to</i> Recommendation: <i>should</i>	Scuba diving: <i>buoy, buoyant, surface ...</i> Rescue/first aid: <i>artificial respiration, casualty, treatment ...</i>
	6.3 Directions p.46	Giving directions to a location Following directions	Revision of (a) <i>there is/are</i> ; (b) <i>if</i> ; (c) <i>will</i> ; (d) present continuous	Landmarks: <i>gantry, roundabout, slip road ...</i> Direction phrases: <i>turn left, straight ahead ...</i>
Review Unit C p.48				

Unit 7 Services	7.1 Technical support p.52	Diagnosing causes Suggesting solutions Certainty and possibility	Certainty/possibility: <i>must/may/might + be/present continuous/present perfect: I must have done it. Try doing ...; Why don't you ...? You could ...</i>	Computers: <i>access, click on, connect, log into ...</i>
	7.2 Reporting to clients p.54	Reporting on work done	Past simple passive: <i>CCTV cameras were installed on all floors.</i> Revision: expressing purpose	Buildings: <i>beam, fire-resistant, structural ...</i>
	7.3 Dealing with complaints p.56	Responding to complaints Sympathising, apologising Reporting damage/faults	Formulae in letters: <i>I am/was sorry to hear that ... / I am pleased to inform you that ... , I look forward to -ing</i>	Damage: <i>burnt, crushed, twisted ...</i> Compensation: <i>refund, replacement ...</i>
Unit 8 Energy	8.1 Wave power p.58	Describing motion Describing how it works Presenting information orally	Revision of a range of language forms	Movement: <i>clockwise, linear, oscillating, reciprocating, rotary</i>
	8.2 Engines p.60	Actions in sequence Simultaneous actions A mechanical cycle	Time clauses: <i>when; as</i> Adverbials: <i>after this; at the same time</i> Cohesion: <i>this/which</i> referring to a whole clause	Engine parts: <i>cam, camshaft, exhaust valve ...</i>
	8.3 Cooling and heating p.62	Describing a flow cycle	Revision of a range of forms	Verb/agent noun/concept noun families: <i>compress/compression/compressor</i> Refrigeration: <i>coil, evaporator, valve ...</i>
Review Unit D p.64				
Unit 9 Measurement	9.1 Sports data p.68	Fractions and percentages Expressing approximation Using maintenance schedules	Noun clause: <i>check/make sure that ...</i> Frequency: <i>every 3000 km/at 3000-km intervals; whichever is the sooner</i>	Approximation: <i>just under/over ...</i> Instruments: <i>altimeter, barometer ...</i>
	9.2 Sensors p.70	Explaining forces Describing sensors	Noun modifiers: <i>vehicle crash test dummy</i>	Forces: <i>compression, shear, tension ...</i>
	9.3 Positioning p.72	Expressing calculations Expressing measurements	Discourse: <i>for example, in other words, in addition, however</i> Indirect <i>Wh-</i> question: <i>find out how deep it is</i>	Measurement: <i>altitude, depth, location ...</i> Operators: <i>equals, multiply by, times ...</i>
Unit 10 Forces	10.1 Properties p.74	Stating objectives Describing properties of materials	Indirect <i>Yes/No</i> question: <i>if/whether</i> <i>The aim/objective of the test is to find out if the plastic bends.</i>	Property nouns: <i>plasticity, rigidity ...</i> Property adjectives: <i>plastic, rigid ...</i>
	10.2 Resistance p.76	Resistance to forces Marking stages of a presentation	Modal + passive: <i>It can't be stretched.</i> Formulae: <i>I'd like to begin by/that brings me to/as you can see ...</i>	Property suffixes: <i>-able/-ible, -proof, -resistant ...</i> Construction: <i>beam, brace, column ...</i>
	10.3 Results p.78	Explaining results	Result markers: <i>(and) so, as, because, since, (and) as a result, (and) therefore</i>	Electrical: <i>earthed, live, neutral, shock ...</i> Causative verbs: <i>loosen, strengthen, widen ...</i>
Review Unit E p.80				
Unit 11 Design	11.1 Working robots p.84	Explaining strengths/weaknesses Making suggestions	Noun clause: <i>the main strength of ... is that it can ...; I suggest that ...</i>	Robotics: <i>joystick, robot, voice-activated ...</i> Construction: <i>girder, scaffolding ...</i>
	11.2 Eco-friendly planes p.86	Using a design brief Giving a presentation	Revision of a range of forms	Aeronautics: <i>drag, lift, thrust ...</i> Plane parts: <i>fuselage, wingtip ...</i>
	11.3 Free-flying sails p.88	Marking stages of a presentation	Formulae and questions: <i>I'd like to start by asking a question: Why do we need a traction kite?</i>	Marine: <i>cargo, mast, sail, supertanker ...</i>
Unit 12 Innovation	12.1 Zero emission p.90	Explaining needs, problems and solutions	Revision of a range of forms Reduced relative clause: <i>the energy (which is) released during braking</i>	Environmental: <i>emission, fossil fuel, greenhouse gas ...</i> Automotive: <i>acceleration, braking, cruising ...</i> Electrical: <i>anode, capacitor, cathode ...</i>
	12.2 Technological change p.92	Describing historical processes Describing contemporary processes	Revision of past simple passive Revision of present simple passive	Simple machines: <i>belt and pulley, rack and pinion ...</i> Oil drilling: <i>drill bit, drill string, derrick ...</i> Lasers: <i>lens, fibre-optics ...</i>
	12.3 Vehicle safety p.94	Describing someone's career Conducting an interview	Revision of a range of forms	Car safety systems: <i>cruise control, impact protection ...</i>
Review Unit F p.96				
Grammar summary p.100				
Reference section p.108				
Extra material p.111				
Speed search p.118				
Audio script p.120				