

Contents

Introduction	5		
For the learner	5		
For the teacher	8		
1	Verb tenses	10	
1A	The past tense of certain verbs	10	
1B	Tense use for fact: review	12	
1C	Use of present for future tenses	20	
1D	Tense use for non-fact: supposition	25	
1E	Tense use for non-fact: wish	31	
1F	Fact and non-fact: summary of tense use	34	
2	Adverbials	39	
2A	Adverbs against adjectives	39	
2B	Position	43	
3	Linking: result, cause	50	
3A	Relation between result and cause	50	
3B	Result expressed with <i>too</i> or <i>enough</i>	54	
4	Linking: purpose	60	
4A	Standard constructions	60	
4B	Shortened constructions	63	
5	Linking: concession	66	
6	Linking: cause, purpose, concession (alternative)	70	
7	Linking: time	73	
8	Linking: relatives	78	
8A	Links and clause types: review	78	
8B	Sentence building with relatives	84	
8C	Shortened constructions	89	
9	Linking: similarity and comparison	94	
10	The infinitive and -ing	100	
10A	The infinitive	100	
10B	The -ing form as gerund	103	
10C	Verbs taking a full infinitive or -ing (gerund) according to meaning	109	
10D	Verbs taking the infinitive or -ing (participle) according to meaning	113	
11	Auxiliary verbs: particular uses	117	
11A	Ability, permission, possibility	118	
11B	Past activity, habit, refusal etc.	122	
11C	Expectation, assumption, conclusion	126	
11D	Obligation, absence of obligation	129	
11E	Duty and arrangement, with non-fulfilment	132	
11F	Use of <i>should</i> for suggestions, opinions, feelings etc.	136	
12	Reported speech	139	
12A	Tense and word changes: general review	139	
12B	Possible changes in auxiliary verbs	145	
12C	Suggestions, requests and commands	149	
13	The passive	154	
13A	Subject formation from the active voice	154	
13B	Passive constructions with the infinitive	161	
14	Inversion of subject and verb	164	
14A	Types of lead word	164	
14B	Established sentence patterns	168	
15	Dependent prepositions	170	
16	Phrasal verbs	178	
16A	Type, meaning and word order	178	
16B	Meaning and use of selected verbs	181	
17	Study lists	187	
17A	The past tense of certain verbs (with past participle)	187	
17B	Verbs and phrases followed by the plain infinitive	188	
17C	Verbs followed by an object + full infinitive	189	
17D	Verbs and phrases followed by -ing (gerund)	190	
17E	Verbs used with two objects	192	
17F	Dependent prepositions	193	
17G	Phrasal verbs	196	
	Subject index	199	
	Word index	203	
	Key to Exercises	209	