

Contents

Note: numbers in **bold** are unit numbers.

Introduction vii
How to Use the Grammar viii
Glossary of grammar terms x
Corpus acknowledgements xv

Grammar units

INTRODUCTORY UNITS

- 1** Clause and sentence structure 2
- 2** The noun group 4
- 3** The verb group 6

THE NOUN GROUP

Nouns

- 4** Count nouns 8
- 5** Singular, plural, and collective nouns 10
- 6** Uncount nouns 12

Pronouns

- 7** Personal pronouns 14
- 8** This, that, these, those, one, ones 16
- 9** Reflexive pronouns 18
- 10** Indefinite pronouns 20

Determiners

- 11** Determiners 22
- 12** Main uses of 'the' 24
- 13** Other uses of 'the' 26
- 14** 'A' and 'an' 28
- 15** All, most, no, none 30
- 16** Both, either, neither 32
- 17** Much, little, many, few, more, less, fewer 34
- 18** Some, any, another, other, each, every 36

Adjectives

- 19** Position of adjectives 38
- 20** Order of adjectives 40
- 21** Adjectives with prepositions 42
- 22** Adjectives with 'to'-infinitive or 'that'-clauses 44
- 23** Adjectives ending in '-ing' or '-ed' 46

Comparison

- 24** Comparatives and superlatives: forms 48
- 25** Comparatives and superlatives: uses 50
- 26** Other ways of comparing things 52

Possession

- 27** Possession 54

Adding to the noun group

- 28** Nouns with prepositions 56
- 29** Nouns with '-ing', '-ed', or 'to'-infinitive clauses 58
- 30** Other ways of adding to a noun group 60

ADVERBIALS

- 31** Adverbials 62
- 32** Adverbials of manner 64
- 33** Adverbials of time 66
- 34** Adverbials of frequency and probability 68
- 35** Adverbials of duration—already, still, yet 70
- 36** Adverbials of degree 72

Prepositions

- 37** Prepositions of place and direction 74
- 38** Prepositions of place—at, in, on 76
- 39** Prepositions with forms of transport 78

THE VERB GROUP

Tenses

- 40** Auxiliary verbs—be, have, do 80
- 41** The present tenses 82
- 42** The past tenses 84
- 43** The continuous tenses 86
- 44** The perfect tenses 88
- 45** Talking about the present 90
- 46** Talking about the past 92
- 47** Reporting the past 94
- 48** Talking about the future using 'will' and 'going to' 96
- 49** Talking about the future using present tenses 98

Mood

- 50** Questions 100
- 51** 'Wh'-words 102
- 52** Question tags: forms 104
- 53** Question tags: uses 106
- 54** Indirect and reported questions 108
- 55** Short answers 110
- 56** The imperative and 'let' 112
- 57** Negative sentences with 'not' 114
- 58** Negative words 116

Modals

- 59** Introduction to modals 118
- 60** Modals—negatives and questions 120
- 61** Can, could, may, might—possibility 122
- 62** Cannot, can't, must, ought, should, will—probability and certainty 124
- 63** Can, could, be able to—ability 126
- 64** Can, could, may—permission 128
- 65** Can, could, will, would—instructions and requests 130
- 66** Could, may, might, shall—suggestions 132
- 67** Can, could, shall, will, would—offers and invitations 134
- 68** Would like, would rather, wouldn't mind—wants and wishes 136
- 69** Have to, have got to, must, mustn't—obligation and necessity 138
- 70** Need to, needn't, not have to—obligation and necessity 140
- 71** Should, ought, should have, ought to have, had better—mild obligation and advice 142

Transitivity

- 72** Intransitive and transitive verbs 144
- 73** Verbs with two objects 146
- 74** Reflexive verbs 148
- 75** Reciprocal verbs 150
- 76** Ergative verbs 152
- 77** Common verbs with nouns for actions 154
- 78** Verbs with prepositions 156
- 79** Phrasal verbs 158

Verb complementation

- 80** Link verbs 160
- 81** Verbs with '-ing' clauses 162
- 82** Verbs with 'to'-infinitive clauses 164
- 83** Verbs with 'to'-infinitive or '-ing' clauses 166
- 84** Verbs with other types of clauses 168

The passive

- 85** The passive voice 170
- 86** 'It' as impersonal subject 172
- 87** 'There' as impersonal subject 174

Reporting

- 88** Report structures: 'that'-clauses 176
- 89** Other report structures 178

SENTENCE STRUCTURE

- 90** Time clauses 180
- 91** Conditional clauses using 'if' 182
- 92** Conditional clauses using modals and 'unless' 184
- 93** Purpose and reason clauses 186
- 94** Result clauses 188
- 95** Contrast clauses 190
- 96** Manner clauses 192
- 97** Defining relative clauses 194
- 98** Non-defining relative clauses 196
- 99** Changing the focus of a sentence 198
- 100** Cohesion: making connections in speech and writing 200

Appendix: Verb forms 202

Bank of further exercises 204

See next page for full details

Index 233

Key to exercises 241