Contents

Foreword ix
Preface xi
Acknowledgments xv

Part I Introduction

- 1 What Is Planning? 1
- 2 What Is Disaster Planning? 12
- Planning As a Component of Preparedness 17
- 4 A Capability-Based Approach for Emergency Preparedness 25

Part II The Principles of Emergency Operations Planning

- Eight Principles of Effective Planning 35
- The O2C3 Approach to Effective Planning 45
- 7 Operational Planning 49
- **8** Objective-Based Planning 52
- 9 Capability-Based Planning 58
- 10 Consensus-Based Planning 62
- 11 Compliance with Norms, Plans, and Regulations 66

Part III The Practice of Emergency Operations Planning

- 12 The ADEPT™ Planning System 69
- The SOARR™ Format for Plan Organization 73
- The ADEPT™ Planning Wheel 81

15 Preparation for Plan-Writing 87

Part IV The Process of Emergency Operations Planning

- 16 Planning Assumptions 93
- 17 Risk Assessment 100
- 18 Creating Plans 113
- 19 Gap Analysis 121
- 20 Plan Implementation 126
- 21 Plan Sharing 131

Part V The Quality of Emergency Operations Planning

- 22 Plan Monitoring and Evaluation 143
- 23 Plan Improvement 155
- 24 Planning Pitfalls 161
- 25 The Future of Disaster Planning 168

Appendix A: Epilogue 177

Appendix B: Definition of

Van Tames 179

Key Terms 178

Appendix C: ADEPT Example Plan 198

References 203

Index 209